

Regular Board Meeting-Minutes

Agenda

November 16, 2020

5:30 P.M.

- I. Call To Order and Welcome
- II. Approval of Agenda

*Christa Ellis approved the agenda with additional items, g and h. Jeff Burke seconded and carried 5-0*

- III. Consent Agenda
  - a. Approval of October 2020 Claims
  - b. Approval of Minutes from October 2020

*Teresia Green approved the claims and minutes. Kevin Gideon seconded and carried 5-0.*

- IV. Reports
  - a. Administrators Report

*Mr. Huber discussed the difficult decision to transition our academic program to virtual for all for 2 weeks(through Thanksgiving). He mentioned how other schools had done the same thing in the general area and how staffing was an issue to do positive cases/contact tracing. Mr. Huber also gave an update on the fencing around the new track and the progression on the add-on for the outdoor restrooms.*

- b. Curriculum Director's Report

*Lindsey Lovern gave a presentation on curriculum changes this year in both the elementary and high school. She is currently working on using data with teachers to drive writing instruction. She is also working on professional development with teachers on performance-based tasks and working with primary teachers. She also discussed the items she included on our purchase list for the teachers.*

- c. Business Manager's Report

*Abbie Lindsey gave a presentation on our current financial state. She discussed a comparison of where we were at the end of October 2019 compared to where we are today. In that comparison, we have \$1,208,633.88 more in our education fund than we did last year at the same time. We also have an additional \$500,000 in rainy day compared to last year. Both Abbie and Mr. Huber discussed how we've done a great job being conservative in our spending trends but feel now is the time when we should start investing more money into programs for our students. In conversations with State Board of Accounts,*

*they've discussed the importance of not over-saving our money and investing it back in the students.*

V. New Business

a. Resolution to transfer from Education to Operations

*A resolution was presented for a transfer from Education to Operations for the entire year. Mr. Huber discussed how this was done verbally in January but not with an official resolution. The school corporation has routinely transferred \$20,000 from the education fund to the operations fund each month, totaling \$240,000 in transfers for the year. Teresia Green made a motion and Christa Ellis seconded. The motion carried 5-0.*

b. Resolution to transfer from Education to Rainy Day

*A resolution was presented for a transfer from the Education fund to the Rainy Day Fund for \$250,000. Teresia Green made a motion and Christa Ellis seconded. The motion carried 5-0.*

c. Purchase List

*Mr. Huber discussed a list of items that he would like to purchase. This list included 9 smartboards/carts for Jr/Sr HS core content area classrooms, a CNC plasma cutter, Video Production equipment for the new Radio/TV class, science curriculum and lab equipment, art/photography curriculum and equipment, AP US History curriculum, teacher desks, kidney tables, an electronic sign out front, furniture for the media center(library), basketball goals for outdoor recess, and a gaga pit. The total for all items is an estimated \$280,000 which would be paid out of either the education fund or operation fund depending on the use for the item. Teresia Green made a motion and Kevin Gideon seconded. The motion carried 5-0.*

d. Approve Track Equipment Items Purchase

*Mr. Huber asked for permission to purchase items relevant for the track. This included new hurdles, discus cage, and items for the high jump. These are all items that we had discussed as being purchased through the proceeds of the 2019 bond. Mr. Lacey confirmed that these items were permissible to be purchased through that account based on the structuring of our bond. Jeff Burke made a motion and Kevin Gideon seconded. The motion carried 5-0.*

e. Approve contract with Architects America

*Mr. Huber asked permission to contract services for the design of our restroom add-on with Keith Pugh and Architects America for \$5000. This includes preliminary sketches, full design, and approval from the State of Indiana. Christa Ellis made a motion and Jeff Burke seconded. The motion carried 5-0.*

f. Teacher Appreciation Grant

*Mr. Huber discussed the amounts received for the teacher appreciation grant. We are receiving \$241,953.69 and splitting it evenly amongst 148 teachers who were effective the previous year and still employed as a teacher this year.(127 INDLS teachers and 21 Union teachers). The FICA and TRF deductions would solely come from this grant, not from the corporation's education fund. Kevin Gideon made a motion and seconded by Teresia Green. The motion carried 5-0.*

g. Stipend-Sami Knipp(added to original agenda)

*Mr. Huber spoke with the board about the additional responsibilities Sami has taken on that have increased her work-load and hours needed to successfully complete her tasks. As a result, he recommended a \$1000 stipend to be paid to Sami (\$500-December 15 and \$500-May 14) Teresia Green made a motion and Kevin Gideon seconded. The motion carried 5-0.*

h. COVID policies/procedure changes(added to original agenda)

*Mr. Huber discussed how we wanted to revisit our current covid plan and strategies. He mentioned 2 changes to our current policy. 1. If a student or a member of a student's household is awaiting covid test results, then all students in that household must quarantine for 14 days, or a negative test result. 2. A 90-day grace period would be given for contact tracing/quarantining to a person after they had successfully quarantined/isolated after testing positive. Christa Ellis concluded that the purpose behind this is due to the unnecessary quarantining of a student/staff member when they couldn't contract COVID again immediately after having the illness. She mentioned that she had heard other schools having a similar plan in Randolph county. Christa Ellis made the motion and Teresia Green seconded. The motion carried 5-0.*

VI. Personnel

a. Termination for Non-Certified Employee

*Mr. Huber recommended the termination of a non-certified employee. He mentioned how the facts to support this recommendation were discussed in the executive session. Teresia Green made a motion and seconded by Kevin Gideon. The motion carried 5-0.*

b. Recommendation

- i. Chelsea Howard-Theater
- ii. Dale Arnett-Volunteer JH Girls Bball Coach

*Mr. Huber recommended the 2 hires listed above. Christa Ellis made a motion to approve these recommendations. It was seconded by Kevin Gideon and carried 5-0.*

VII. Adjournment

*Teresia Green made the motion to adjourn. It was seconded by Jeff Burke and carried 5-0.*