

Regular Board Meeting-Minutes
Agenda
January 17, 2022-Virtual Meeting
4:30 PM

- I. Call To Order and Welcome
- II. Approval of Agenda

Motioned by Jeff Burke and Seconded by Mindi Barnes, carries 4-0

- III. Board Reorganization

- a. Election of Officers
 - i. Board President
 - ii. Board Vice-President
 - iii. Board Secretary

Motion made to retain Christie Ogden as President, Christa Ellis as VP, and Jeff Burke as Secretary by Mindi Barnes, Seconded by Jeff Burke, Carries 4-0

- b. Appoint Corporation Treasurer and ECA Treasurers
 - i. Set Bonds for Deputy Treasurer and Business Manager @ \$50,000 and ECA Treasurers @ \$10,000

Motioned by Christa Ellis, Seconded by Jeff Burke, carries 4-0

- c. Appoint New Castle Vocational Program Delegate

Christie Ogden appointed NCVP Delegate Motioned-Christa Ellis, Seconded by Mindi Barnes, carries 4-0

- d. Appoint ISBA Delegate

Christa Ellis appointed ISBA delegate motioned by Jeff Burke, Seconded by Mindi Barne, carries 4-0

- e. Appoint Corporation Attorney

Mike Lacey named corporation attorney motioned by Christa Ellis, Seconded Jeff Burke, carries 4-0

- f. Establish Board Member Compensation and Pay Dates

\$2000 (\$1000 paid on 6/15 and \$1000 paid on 12/15) motioned by Mindi Barnes, Seconded Christa Ellis, Carries 4-0

- g. Establish Board Committees
 - i. Finance Committee

Christie Ogden, Christa Ellis on committee, motioned by Jeff Burke, Seconded by Mindi Barnes, Carries 4-0

ii. Technology Committee

Christie Ogden and Christa Ellis, motioned by Jeff Burke, Seconded Mindi Barnes, Carries 4-0

- h. Establish Date, Time, and Location for 2022 Regular Board Meetings
- i. January 17, 2022 @ 4:30 in Media Lab w/executive 4:00 and after
 - ii. February 21, 2022 @ 4:30 in Media Lab w/executive 4:00 and after
 - iii. March 21, 2022 @ 4:30 in Media Lab w/executive 4:00 and after
 - iv. April 18, 2022 @ 4:30 in Media Lab w/executive 4:00 and after
 - v. May 16, 2022 @ 4:30 in Media Lab w/executive 4:00 and after
 - vi. June 20, 2022 @ 4:30 in Media Lab w/executive 4:00 and after
 - vii. July 18, 2022 @ 4:30 in Media Lab w/executive 4:00 and after
 - viii. August 15, 2022 @ 4:30 in Media Lab w/executive 4:00 and after
 - ix. September 19, 2022 @ 4:30 in Media Lab w/executive 4:00 and after
 - x. October 17, 2022 @ 4:30 in Media Lab w/executive 4:00 and after
 - xi. November 21, 2022 @ 4:30 in Media Lab w/executive 4:00 and after
 - xii. December 19, 2022 @ 4:30 in Media Lab w/executive 4:00 and after

Motioned to approve dates by Christa Ellis, Seconded Jeff Burke, Carries 4-0

IV. Consent Agenda

- a. Approval of December 2021 Claims
- b. Minutes-Approval of Minutes from December 2021

Motioned to approve by Mindi Barnes, Seconded by Jeff Burke, Carries 4-0

V. Reports

- a. Administrators Report

Mr. Huber reported about changing MLK to e-learning due to illness and extending break to clean room. Gave an update about COVID in the area and how it's impacting neighboring schools and counties. Discussed a presentation given by Mr. Huber to the Randolph County Rotary club. Received a lot of praise from local leaders on how our school is improving.

- b. INDLS Report

Mrs. Sliger discussed how we anticipate having close to 7000 students enrolled. Also discussed how she has a number of employees with COVID but have been able to work through this without having to close down classes or school. Increase in enrollment has been attributed to typical issues that kids may face in schools, bullying, school related discipline, etc.

VI. New Business

- a. 2022-23 School Calendar Options-Recommend Option A

Mr. Huber recommended that we use option A for school calendar in comparison to other options presented. Explained that it's very similar to New Castle's Vocational calendar but modifications to bussing would be made if needed. Approved in a motion by Jeff Burke, Seconded by Christa Ellis, carried 4-0

- b. Resolution to Transfer Funds from Education to Operations each month in 2022(\$30,000/month)

Mr. Huber explains how this number is calculated based on need for new expenses previously paid out of Education funds. Mindi Barnes Motioned, Jeff Burke Seconded, carries 4-0

- c. Resolution for 1 time transfer from Education to Rainy Day Fund(\$250,000)

Mr. Huber explains that this is additional revenues that could be transferred. Motioned by Christa Ellis, Seconded by Mindi Barnes, Carries 4-0

- d. Set Mileage Reimbursement Rate-IRS rate of 58.5 cents per mile.

Motioned by Mindi Barnes, Seconded by Jeff Burke, Carries 4-0

- e. Approval of Cabinet Purchase-Quote

Mr. Huber explained the purpose for these cabinets is to replace existing cabinets from the FACS room. The existing cabinets are from the 1980's. Will be looking at flooring replacement and sink costs later. Motioned by Christa Ellis, Seconded by Jeff Burke, Carries 4-0

- f. Approval of Carpet Purchase-Quote

Mr. Huber asked for the board to replace carpet in Central Office, High School Office, and Elementary Office. Motioned by Mindi Barnes, Seconded by Christa Ellis, carries 4-0

- g. District Policy on Out of District Transfers to allow out of district transfers into Union Elementary and Union Jr/Sr High through February 1, 2022 in grades PK-11 only.

Mr. Huber explained that this is only for brick and mortar and that we have a separate policy for the virtual buildings. Motioned by Mindi Barnes, Seconded by Jeff Burke, Carries 4-0

- h. District Policy on Vaping in restrooms-Give citation from SRO instead of Suspension.

This is a first reading. Explained that other schools have used similar policies and that this has been successful in deterring issues

- i. Latchkey Partnership with YMCA

Mr. Huber explained that this partnership is due to us needing a full time supervisor and us not being able to secure a full time person to meet our needs.

j. Contract with Performance Services

Mr. Huber explained that this is a continuation of our previously executed contract with Performance Services. This is related to HVAC upgrades being paid out of ESSER funds. They'll be replacing current controls and classroom units. They're currently quoting the replacing of current controls for roughly \$165,000. Christa Ellis motioned, Seconded by Jeff Burke, carries 4-0

VII. Personnel

a. Termination-High School Aide

Motioned by Christa Ellis Seconded by Mindi Barnes, Carried 4-0

b. Resignation

1. Michele Brummett –PT Custodian
2. Gregg Moore-HS Track

Motioned by Mindi Barnes Seconded by Jeff Burke, Carried 4-0

c. Recommendation

1. Ted Williams-Bus Driver
2. Ashley Poole-PT Latchkey

Motioned by Mindi Barnes Seconded by Jeff Burke, Carried 4-0

VIII. Patron Comments

No patrons present

IX. Adjournment

Motioned by Jeff Burke Seconded by Christa Ellis, Carried 4-0

Board of Finance Meeting

Agenda

January 17, 2022

I. Call Meeting to Order

II. Election of Officers

- a. President
- b. Secretary

Motion by Mindi Barnes, to name Christie Ogden President and Christa Ellis Secretary. Seconded by Jeff Burke, Carried 4-0

III. Investment Report

- a. Financial Report

Abigail Lindsey, Business Manager, discussed our current balances and explained any encumbrances. She also did a comparison of funds from this year to last year for multiple accounts. She discussed that we have a high amount of funds in the cafeteria fund that has been questioned. We have ordered new equipment but it hasn't been paid out as of yet. Mr. Huber also commended Mrs. Lindsey about our progress and improvement and how well our financial picture has been taken care of.

b. Approve Allocation of Interest Earned(Operations Fund)

Mr. Huber recommended that we allocate them in the operations fund. Motioned by Mindi Barnes, Seconded by Jeff Burke, Carried 4-0

c. Approve Designation of Deposits(Old National Bank and Northwest Bank)

Mr. Huber recommended we maintain the same banks at Old National and Northwest Bank. Motioned by Jeff Burke, Seconded by Christa Ellis, Carried 4-0

IV. Adjournment

Motioned by Christa Ellis, Seconded by Jeff Burke, Carried 4-0